

JOB DESCRIPTION – Holy Cross Episcopal Church

POSITION: Associate Rector for Discipleship & Christian Formation (FULL-TIME)

REPORTING TO: Rector

PURPOSE: Even within a pandemic, this church is growing and serving vibrantly. The Associate Rector will work with the Rector, staff, and vestry to create a family environment of unity and transformation by keeping our focus on Jesus Christ and serving his people with love.

AREAS OF RESPONSIBILITY: These areas can evolve, depending upon the gifts of the person called.

1. Christian Formation
2. Discipleship (Evangelism)
3. Other Priestly Responsibilities

PRIMARY DUTIES AND RESPONSIBILITIES: *A Strong Starting Place*

1. **CHRISTIAN FORMATION:** As we continue to draw others into our church, we seek to steadily move our parishioners from membership to discipleship. Our Associate will participate as follows.
 - a. Help oversee our *Steering Committee for Christian Formation's* efforts to find and/or create formation opportunities to move parishioners from membership to discipleship.
 - b. Oversee our weekly *College & Young Adult Ministry* and *Theology on Tap*.
 - c. Facilitate/Teach classes regularly.
2. **DISCIPLESHIP:** Holy Cross was built and is well equipped to draw those *on the outside* to Jesus Christ. The Associate will oversee, support, and empower our parishioners in being an *inviting* and *connecting* church over and above being a mere *welcoming* church. They will find ways to consistently connect the lives of our neighbors with the life of God moving within Holy Cross.
3. **PRIESTLY RESPONSIBILITIES:** The Associate will assist the Rector in other clerical duties.
 - a. Serving our weekly worship services by preaching on a rotation, celebrating at the altar, and serving in whatever way possible to bless and aid our worship of God.
 - b. Providing Pastoral Care (PC) to our members and beyond. The Associate will also assist the Rector by helping to oversee our *Pastoral Care Team*, which focuses both on administering PC & empowering parishioners to engage in PC.
 - c. Other duties requested by the Rector or desired by Associate.